



# Wire Transfer Request

**Must be completed before 12:00 p.m. EST for same day wire service in the U.S.**

**The Wire Transfer Fee is \$20.00.**

**If the wire transfer is less that \$2,500, you may fax this request to (540) 982-3937.**

Date \_\_\_\_\_

Wire Amount \$ \_\_\_\_\_

Fee \$ \_\_\_\_\_

### Member Information (Originator)

Account No. # \_\_\_\_\_

Full Name \_\_\_\_\_

Current Address \_\_\_\_\_

\_\_\_\_\_

City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

### Wire To:

Beneficiary Recipient Name \_\_\_\_\_

Beneficiary Recipient's Address \_\_\_\_\_

Credit Account Number # \_\_\_\_\_

Receiving Financial Institution \_\_\_\_\_

Financial Institution Address \_\_\_\_\_

ABA or Routing Number # \_\_\_\_\_

Beneficiary Financial Institution \_\_\_\_\_

Financial Institution Address \_\_\_\_\_

ABA/Routing or Account Number # \_\_\_\_\_

You may identify the payee or any financial institution by name and by account number (or ABA routing number). The Credit Union (and other institutions) may rely on the account or other identifying number as the proper identification, even if it identifies a different party or institution. If the wire transfer is cleared through the Federal Reserve, the transaction is governed by Regulation J. You authorize the Credit Union to transfer funds as described herein and debit your account in the amount transferred, plus applicable charges.

**Member Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

<b>For Credit Union Use Only:</b>	
Debit From Account # _____	SubAccount # _____ by _____
Fee Posted: Amount \$ _____	by _____
Verification: <input type="checkbox"/> Signature Card or <input type="checkbox"/> Picture ID	Type of ID _____
<input type="checkbox"/> Fax Request	Contacted Member Date _____ Time _____ by _____
Vizo Fact Sheet Attached by _____	
Notes: _____	
(Transaction Codes: Member Wire Sent: GX, Wire Transfer Fee: FF)	